UC**RIVERSIDE** | Office of Academic Personnel
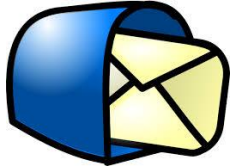
UNIVERSITY OF CALIFORNIA

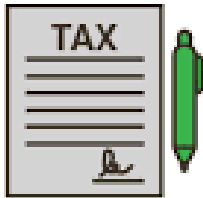# For Faculty Supervising Students

Paper Paycheck Changes

Payroll will be processed offsite and therefore paper paychecks cannot be picked up on campus when UCPath launces.

All paper paychecks will be mailed to your home and may take an additional 2-3 days for delivery. Sign up for direct deposit to avoid this delay.

Sign up for direct deposit through AYSO by November 8, 2017 for monthly employees and November 10, 2017 for bi-weekly employees.

Employees can view and download their W-2s in the UCPath portal after UCPath goes live. W-2s produced before UCPath will continue to be accessed through AYSO.

If you enroll after UCPath launches it will take 2-3 payroll cycles for your direct deposit to take effect and you would need to enroll through the UCPath Self-Service Portal.

Make sure your home address information is current. Paper paychecks and all correspondence is mailed to the home address _**not**_ the mailing address.

AYSO Link: https://atyourserviceonline.ucop.edu/ayso/

Sign up through AYSO

UNIVERSITY OF CALIFORNIA

At Your Service Online

Sign In

Username:

Password:

Sign In

Usage Tips:
→ Best viewed with current versions of Google Chrome, Microsoft Internet Explorer, Mozilla Firefox and Apple Safari web browsers (for Mac systems only).
→ Do not use your browser's Back button
→ For confidentiality, always Log Off and close your browser when you have finished your online session.

→ New to UC and have a temporary password?
→ New User and don't have a password?
→ Forgot your Username or Password?

Choose Direct Deposit

About Alexandra
- My Contact Information
- My Beneficiary
- My Security Preferences
- My Patent Amendment

Stay Connected
- UC Riverside Homepage
- UC Riverside Directory
- UC Riverside Benefits
- Campus Directories
- Office of the President
- Contact Retirement Administration Service Center

Health & Welfare
- Find a Doctor
- Provider Number
- Benefit Changes
- WageWorks (Health FSA/DepCare FSA)

Income & Taxes
- Earnings Statement
- Tax Withholding
- W-2 and 1095-C
- Direct Deposit
- Employment Verification
- Internal Revenue Service
- California Franchise Tax Board

Retirement & Savings
- Retirement Estimator
- My UC Retirement
- UCRP and CAP Balances
- Leave Buyback Estimator
- Investment Links
- ScholarShare, California's 529 Plan

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