From: UCPath, University of California
Subject: UCPath Changes & Enhancements for Transactors: Nov 5, 2021 - Nov 12, 2021
Date: Friday, November 12, 2021 3:28:04 PM

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To: UCPath Transactors

UCPath Changes & Enhancements: November 5, 2021 – November 12, 2021

UCPath recently implemented the changes listed below.

Cognos Reports

Summary	Date
Created the new DCP Safe Harbor report (R-096) to extract payroll data for employees whose DCP Safe Harbor deductions were taken on a Fiscal Year basis.	11/09/21
Added the "Cubicle" field to the Employee Roster report (R-272) for employees to track compliance with AB-119	11/10/21

Payroll & Compensation

Summary	Date
Updated the PFL earn code to ensure employees receive the correct leave accruals	11/05/21

UCPath Online

Summary	Date
Published the 2022 UCPath Production Payroll Calendars and Processing Schedule on UCPath and Knowledge Library. Navigate to UCPath > Quicklinks > Payroll Resources	11/10/21

Other Updates & Reminders:

- **Open Enrollment:**
  - Next week is the final week to submit benefit elections. Open enrollment ends at 5pm Friday, November 19, 2021
  - Leverage the resources below to assist with any open enrollment questions
    - Benefits Open Enrollment 2022 Course
    - Completing Open Enrollment 2022 in UCPath Video
    - Guide to Enrolling in Benefits – Open Enrollment 2022
    - Open Enrollment 2022 Webinars
    - ALEX – your new personal benefits coach!
- Job configuration changes and location specific configurations can be viewed on the Location Support Site
- **Code Freeze:** A code freeze will be in effect November 2 – December 31 to support the UCPath upgrade. There will be minimal changes and updates to UCPath during this timeframe to ensure a smooth implementation.
- **Training:** Navigate to UCPath > Help > Location Users to access recently updated training materials:
  - Employee Self Service (POR112: Employee Actions: Benefits Information):
    - Simulation: Benefits eForms: Submit Form to Change HSA Enrollment

- New simulation demonstrates how to complete and submit a Benefits eForm for HSA enrollment/contribution amount

- Simulation: Benefits eForms: Submit Form to Change Life Insurance Enrollment
  - New simulation demonstrates how to complete and submit a Benefits eForm to change Life Insurance enrollments
- Simulation: Benefits eForms: Submit Form to Change Voluntary Disability Enrollment
  - New simulation demonstrates how to complete and submit a Benefits eForm to change Voluntary Disability enrollments
- Simulation: Benefits eForms: Submit Form for Newly Eligible-New Hire
  - New simulation for how to complete and submit a Benefits eForm for new benefit-eligible employees
- Simulation: Benefits eForms: Submit Form to Change AD&D Enrollment
  - New simulation for how to complete and submit a Benefits eForm to change the level of AD&D enrollment

Did you know: FTE changes may impact the maximum amount of vacation employees can accrue

- When looking at an employee's vacation maximum, always review the current and previous FTE values.
- When there are FTE changes, vacation accrual maximums may be prorated and if the employee has reached the maximum, accruals will be stopped.
- Note: eligible employees will continue accruing vacation leave through June 30, 2022, even when over the usual maximum accrual per the article on UCnet