From: UCPath, University of California
Subject: UCPath Changes & Enhancements for Transactors: Oct 22, 2021 - Oct 29, 2021
Date: Friday, October 29, 2021 6:29:34 PM

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To: UCPath Transactors

UCPath Changes & Enhancements: October 22, 2021 – October 29, 2021

UCPath recently implemented the changes listed below.

Absence Management

Summary	Date
Updated the configuration of the overmax PTO brackets for policy covered employees in accordance with the temporary extension announced in September. Reference UCnet for additional details.	10/28/21

Payroll & Compensation

Summary	Date
Updated GL mapping for OCA earn code to prevent delays in GL processing	10/23/21
Updated the PTP earn code to allow PTO payout for salaried employees	10/26/21
Established earn code T15 and corresponding dependent earn codes to support a 15% shift differential rate	10/27/21

UCPath

Summary	Date
Implemented the October 2021 update to the payroll configuration codes in Quicklinks	10/25/21
Implemented a new benefit eForm combining the following PDFs into one online form: · Health Benefits Enrollment Form for Newly Eligible Employees (FR.008) · Health Benefits Enrollment Form for Life Events (FR.065) · HSA, Life Insurance, Voluntary Disability and AD&D Change Form (FR.066) · Late Enrollment Request (FR.006) The new form can be used by employees eligible for staff/faculty benefit programs when self-service is not available. Access the forms from UCPath > Forms Library > Access Forms > Benefits eForms: Submit New Form	10/25/21
Redesigned the off-cycle dashboard to display all off-cycle requests, not just those submitted via payroll request forms. Additional improvements include: • Simplified status terminology • Improved filtering • A new "Request Type" column to indicate final pay, off-cycle or overpayment The improved dashboard is available in QuickLinks. Reference the updated job aid in the Location Help Library for more details.	10/29/21

Other Updates & Reminders:

- **Cubicle Field:** Effective November 2, 2021, the “Cubicle” field will be available on the Smart HR Templates and Talent Acquisition Management (TAM) templates. This will enable locations to capture employee location information at the time templates are submitted ensuring the data can be reported to unions in compliance with AB-119
- **Open Enrollment:**
  - Open enrollment is now open through Friday, November 19, 2021, at 5 p.m.
  - Leverage the resources below to assist with any open enrollment questions
    - Benefits Open Enrollment 2022 Course
    - Completing Open Enrollment 2022 in UCPath Video
    - Guide to Enrolling in Benefits – Open Enrollment 2022
    - Open Enrollment 2022 Webinars
    - ALEX – your new personal benefits coach!
- **Training:** Navigate to UCPath > Help > Location Users to access recently updated training materials:
  - Employee Self Service (POR500: Enroll in Benefits Open Enrollment):
    - Job Aid: Guide to Enrolling in Benefits - Open Enrollment
      - Updated job aid on how to enroll in benefits during open enrollment
  - Benefits (Location Support for Benefits):
    - Job Aid: Manual and Automatic Triggered Communication
      - New job aid on UCPath benefit processes that trigger communication to the employee

Did You Know? Retroactive changes have a significant impact on employee job and position data

- Retroactive job changes will be placed in the correct sequence in the job data stack – and will update all subsequent rows which may change or remove data
- Always use the Workforce Job Summary link to review existing job rows
- If data corrections are required, submit an inquiry with the appropriate form (Positon Update or Job Data Update)
- Resources
  - PHCMWFAL270: PayPath Transactions