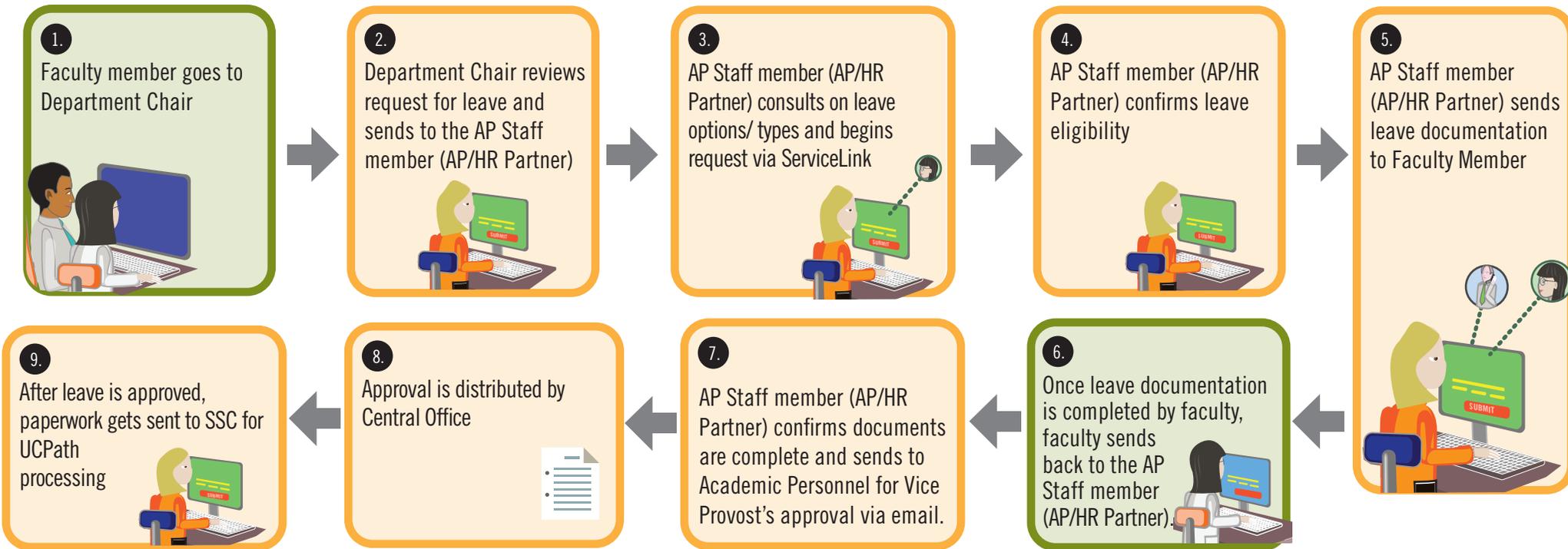


EXTENDED LEAVE

Extended Leave Administration validates an employee's eligibility for leave, designates the appropriate leave, manages the employee's leave, and ends that status at the appropriate time.

TOPIC: HOW TO REQUEST A MEDICAL LEAVE



Note: Faculty have the option of discussing other benefits like Stopping The Clock or Active Service Modified Duties.

CURRENT STATE ROLE:	FUTURE STATE ROLE:
AP STAFF MEMBER	INITIATOR
ACADEMIC PERSONNEL CENTRAL OFFICE, DEAN'S OFFICE, DEPARTMENT CHAIR	APPROVER

■ FACULTY RESPONSIBILITIES ■ AP STAFF RESPONSIBILITIES

Note: SSC = Shared Services Centers