The FOM|UCPath Training Team is currently working on developing advanced FOM|UCPath ServiceLink training and other Job Aids. The advanced courses will be offered in-person at the end of February/beginning of March, we’ll be sending more information on dates/times and locations of the advanced trainings, as well as the availability of our new Job Aids soon. You can register and take all online, self-paced trainings for FOM|UCPath ServiceLink at any time via the LMS. All available courses are listed below:

**UCPath Portal**

<table>
<thead>
<tr>
<th>Audience</th>
<th>Course Title</th>
<th>Course Length</th>
<th>Link to Register</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee (Staff &amp; AP)</td>
<td>POR110: UCPath Portal Employee Actions – Personal Information</td>
<td>1 hour</td>
<td><a href="https://goo.gl/VZCBc5">https://goo.gl/VZCBc5</a></td>
</tr>
<tr>
<td></td>
<td>POR111: UCPath Portal Employee Actions – Payroll Information</td>
<td>1 hour</td>
<td><a href="https://goo.gl/2eJ5yx">https://goo.gl/2eJ5yx</a></td>
</tr>
<tr>
<td></td>
<td>POR112: UCPath Portal Employee Actions – Benefits Information</td>
<td>1 hour</td>
<td><a href="https://goo.gl/WWDaT5">https://goo.gl/WWDaT5</a></td>
</tr>
<tr>
<td>Supervisor/Manager</td>
<td>POR120: Manager Actions</td>
<td>30 minutes</td>
<td><a href="https://goo.gl/5RuxH8">https://goo.gl/5RuxH8</a></td>
</tr>
</tbody>
</table>

**Tools & Navigation**

<table>
<thead>
<tr>
<th>System</th>
<th>Course Title</th>
<th>Course Length</th>
<th>Link to Register</th>
</tr>
</thead>
<tbody>
<tr>
<td>ServiceLink</td>
<td>UCRSL100: Intro to ServiceLink</td>
<td>1 hour</td>
<td><a href="https://goo.gl/zqfJjS">https://goo.gl/zqfJjS</a></td>
</tr>
<tr>
<td>DocuSign</td>
<td>UCRDS100: Intro to DocuSign</td>
<td>1 hour</td>
<td><a href="https://goo.gl/SxCjQb">https://goo.gl/SxCjQb</a></td>
</tr>
</tbody>
</table>
## Time & Attendance

<table>
<thead>
<tr>
<th>Audience</th>
<th>Course Title</th>
<th>Course Length</th>
<th>Link to Register</th>
</tr>
</thead>
<tbody>
<tr>
<td>Employee</td>
<td>UCRTA100: Intro to TARS for Employees</td>
<td>1 hour</td>
<td><a href="https://goo.gl/K6RLjE">https://goo.gl/K6RLjE</a></td>
</tr>
<tr>
<td>Supervisor/Manager</td>
<td>UCRTA110: Intro to TARS for Academic and Staff Supervisors</td>
<td>1 hour</td>
<td><a href="https://goo.gl/vy24fx">https://goo.gl/vy24fx</a></td>
</tr>
<tr>
<td>Shared Services Centers</td>
<td>UCRTA120: Intro to TARS for Shared Services Centers</td>
<td>1 hour</td>
<td><a href="https://goo.gl/vyQSua">https://goo.gl/vyQSua</a></td>
</tr>
</tbody>
</table>

## FOM|UCPath ServiceLink Initiator & Fulfiller

<table>
<thead>
<tr>
<th>Process</th>
<th>Course Title</th>
<th>Course Length</th>
<th>Link to Register</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position Data Management</td>
<td>UCRPDM100: Position Data Management</td>
<td>2 hours</td>
<td><a href="https://goo.gl/ANAFo4">https://goo.gl/ANAFo4</a></td>
</tr>
<tr>
<td>Full Accounting Unit</td>
<td>UCRFAU110: FAU Management</td>
<td>1 hour</td>
<td><a href="https://goo.gl/eMae9h">https://goo.gl/eMae9h</a></td>
</tr>
<tr>
<td>Onboarding</td>
<td>UCRONB102: Onboarding for Academic Personnel, Staff and Student Employees</td>
<td>2 hours</td>
<td><a href="https://goo.gl/PKF1GH">https://goo.gl/PKF1GH</a></td>
</tr>
<tr>
<td>Extended Leave</td>
<td>UCREL110: Medical &amp; Non-Medical Extended Leaves for Academic Personnel</td>
<td>1 hour</td>
<td><a href="https://goo.gl/W5SZ9w">https://goo.gl/W5SZ9w</a></td>
</tr>
<tr>
<td></td>
<td>UCREL120: Medical &amp; Non-Medical Extended Leaves for Staff</td>
<td>1 hour</td>
<td><a href="https://goo.gl/8ovhyz">https://goo.gl/8ovhyz</a></td>
</tr>
<tr>
<td>Offboarding</td>
<td>UCROFB100: Offboarding</td>
<td>1.5 hours</td>
<td><a href="https://goo.gl/XVwxa7">https://goo.gl/XVwxa7</a></td>
</tr>
<tr>
<td>Category</td>
<td>Course Title</td>
<td>Course Length</td>
<td>Link to Register</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>-------------------------------------------------------</td>
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<td>------------------</td>
</tr>
<tr>
<td>Reporting</td>
<td>PHCMNAV106: Reports &amp; Processes</td>
<td>45 minutes</td>
<td><a href="https://goo.gl/E9iQhv">https://goo.gl/E9iQhv</a></td>
</tr>
<tr>
<td></td>
<td>PHCMNAV108: Cognos Reports</td>
<td>30 minutes</td>
<td><a href="https://goo.gl/aqW6m9">https://goo.gl/aqW6m9</a></td>
</tr>
<tr>
<td>Absence Management</td>
<td>ABM100: Absence Management Overview</td>
<td>30 minutes</td>
<td><a href="https://goo.gl/X6PrgF">https://goo.gl/X6PrgF</a></td>
</tr>
<tr>
<td></td>
<td>ABM195: Absence Management Inquiry</td>
<td>45 minutes</td>
<td><a href="https://goo.gl/FBeFak">https://goo.gl/FBeFak</a></td>
</tr>
<tr>
<td>Workforce Administration</td>
<td>WFA110: WFA Overview</td>
<td>1 hour</td>
<td><a href="https://goo.gl/b7ip88">https://goo.gl/b7ip88</a></td>
</tr>
<tr>
<td></td>
<td>WFA100: Employee Data Inquiry</td>
<td>1 hour</td>
<td><a href="https://goo.gl/tbBB3A">https://goo.gl/tbBB3A</a></td>
</tr>
<tr>
<td>General Ledger &amp; Payroll</td>
<td>GEN110: Funding Entry Inquiry</td>
<td>30 minutes</td>
<td><a href="https://goo.gl/NqhvUA">https://goo.gl/NqhvUA</a></td>
</tr>
<tr>
<td></td>
<td>GEN115: Direct Retro Inquiry</td>
<td>45 minutes</td>
<td><a href="https://goo.gl/2GscLy">https://goo.gl/2GscLy</a></td>
</tr>
<tr>
<td>AP Compensation</td>
<td>UCRAPCOM110: Additional Compensation for Academic Personnel</td>
<td>2 hours</td>
<td><a href="https://goo.gl/K12rZA">https://goo.gl/K12rZA</a></td>
</tr>
<tr>
<td></td>
<td>UCRAPCOM120: Managing Health Science/HCOMP Transactions</td>
<td>2 hours</td>
<td><a href="https://goo.gl/tBa2dZ">https://goo.gl/tBa2dZ</a></td>
</tr>
</tbody>
</table>
## UCPath Fulfiller (in addition to the above)

<table>
<thead>
<tr>
<th>Category</th>
<th>Course Title</th>
<th>Course Length</th>
<th>Link to Register</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Basics &amp; Navigation</strong></td>
<td>PHCMNAV310: AWE Overview and Approvals</td>
<td>45 minutes</td>
<td><a href="https://goo.gl/4sCzAz">https://goo.gl/4sCzAz</a></td>
</tr>
<tr>
<td></td>
<td>PHCMNAV320: Approval Workflow Engine (AWE) Administration</td>
<td>30 minutes</td>
<td><a href="https://goo.gl/dswXBr">https://goo.gl/dswXBr</a></td>
</tr>
<tr>
<td><strong>Absence Management</strong></td>
<td>ABML200: Extended Leaves of Absence</td>
<td>4 hours</td>
<td><a href="https://goo.gl/PFGncp">https://goo.gl/PFGncp</a></td>
</tr>
<tr>
<td></td>
<td>ABML201: Employee Accrual Adjustments</td>
<td>4 hours</td>
<td><a href="https://goo.gl/w6nL8F">https://goo.gl/w6nL8F</a></td>
</tr>
<tr>
<td><strong>Workforce Administration</strong></td>
<td>WFA205: Person of Interest</td>
<td>2 hours</td>
<td><a href="https://goo.gl/4s6egF">https://goo.gl/4s6egF</a></td>
</tr>
<tr>
<td></td>
<td>WFA210: Allocate Compensation</td>
<td>1 hour</td>
<td><a href="https://goo.gl/FMXXKJ">https://goo.gl/FMXXKJ</a></td>
</tr>
<tr>
<td></td>
<td>WFA215: Mass Hires</td>
<td>1 hour</td>
<td><a href="https://goo.gl/46i32M">https://goo.gl/46i32M</a></td>
</tr>
<tr>
<td></td>
<td>WFA250: Template Transactions, Part 1</td>
<td>4 hours</td>
<td><a href="https://goo.gl/XWStR7">https://goo.gl/XWStR7</a></td>
</tr>
<tr>
<td></td>
<td>WFA270: PayPath Transactions, Part 1</td>
<td>4 hours</td>
<td><a href="https://goo.gl/k4ANgr">https://goo.gl/k4ANgr</a></td>
</tr>
<tr>
<td></td>
<td>WFA280: PayPath Transactions, Part 2</td>
<td>4 hours</td>
<td><a href="https://goo.gl/4q7DTX">https://goo.gl/4q7DTX</a></td>
</tr>
<tr>
<td></td>
<td>WFA300: Position Control</td>
<td>4 hours</td>
<td><a href="https://goo.gl/kUh4Rf">https://goo.gl/kUh4Rf</a></td>
</tr>
<tr>
<td><strong>General Ledger &amp; Payroll</strong></td>
<td>GEN100: Commitment Accounting Overview</td>
<td>15 minutes</td>
<td><a href="https://goo.gl/BrWgNC">https://goo.gl/BrWgNC</a></td>
</tr>
<tr>
<td></td>
<td>GEN101: Chartfield Configuration</td>
<td>1 hour</td>
<td><a href="https://goo.gl/7GTDn9">https://goo.gl/7GTDn9</a></td>
</tr>
<tr>
<td></td>
<td>GEN102: GL Assessment Configuration</td>
<td>1 hour</td>
<td><a href="https://goo.gl/uBByLp">https://goo.gl/uBByLp</a></td>
</tr>
</tbody>
</table>
Registration for FOM|UCPath course offerings can be accessed directly from the training courses webpage, [http://fomucpath.ucr.edu/training/courses.html](http://fomucpath.ucr.edu/training/courses.html), just click on the course name and you will be taken directly to the registration page. You can also register from the UC Learning Center (LMS), [http://www.ucrlearning.ucr.edu/](http://www.ucrlearning.ucr.edu/).

For Additional Help with FOM|UCPath Training, consult the learning path most appropriate to your role. Three customized learning path documents are available on the FOM|UCPath website: [Shared Services Centers Learning Path](http://www.fomucpath.ucr.edu/training/courses.html), [Central Office Learning Path](http://www.ucrlearning.ucr.edu/), and [Dept./Org. Learning Path](http://www.fomucpath.ucr.edu/training/courses.html). These documents provide guidance on which courses to take, as well as the suggested order you should take them.

Feel free to reach out if you have questions or concerns.

Best,

Kathleen